

**CYNGOR CAERDYDD
CARDIFF COUNCIL**

**POLICY REVIEW AND PERFORMANCE
SCRUTINY COMMITTEE**

15 January 2020

Forward Work Programme Update

Purpose of the Report

1. To provide Members with an opportunity to agree the provisional agenda for February 2020, and an indicative list of items planned up to May 2020.
2. The Head of Democratic Services has requested that each Scrutiny Committee agrees the items proposed for the next regular meeting, and has an indication of the items proposed for subsequent meetings, as set out in **Appendix 1**.

Way Forward

3. Members are invited to agree the contents of the Forward Work Programme update attached at **Appendix 1**.
4. Members are advised that a date has been secured for scrutiny of the budget proposals 2020/21. The Committee will meet on **Wednesday 19th February 2020 at 10.30am**. The meeting is programmed for longer than a standard committee. This will allow Members to take a strategic overview of the corporate wide budget proposals, and also to examine the proposals of those Directorates that fall specifically within its Terms of Reference.
5. The Committee's Performance Panel will host an informal meeting of all Scrutiny Chairs for consideration of the draft Corporate Plan and target

setting, to be arranged for the week **10-14 February 2020**. This will precede all budget scrutiny committee meetings.

Legal Implications

5. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATION

7. The Committee is recommended to consider and agree the provisional agenda items for February and note the draft forward programme for March -May 2020.

DAVINA FIORE

Director of Governance and Legal Services

9 January 2020